

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, OCTOBER 20, 2015
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:32p.m. Selectmen present were Diane Knox, Jonathan Torrant and Paul Parsons. Jeffrey Zullo was absent.

Approval of Minutes

a) **Regular October 6, 2015: Motion:** J. Torrant moved to approve the minutes of the October 6, 2015 regular meeting with one correction under Approval of Minutes, b) to read that L. Paul seconded the motion to approve the special meeting minutes of September 24, 2015. D. Knox seconded the motion. Upon voting, L. Paul, D. Knox, and J. Torrant voted aye with P. Parsons abstaining because of absence. The motion carried, as a majority of the members who attended the meeting were present to vote.

Public Requests/Comments: Peter Litwin, Litchfield Land Trust, thanked the board for going out to Donahue Road Property recently and stated that he would like to work out an agreement with the town on this matter. D. Knox said she went on the walk and thought it was highly informative. The property has a much diversified topography. She would like to see all parties work together to come to an agreement. P. Parsons agreed and said he would like to see something worked out and not to sell the property as it now is. Mr. Litwin will contact Mr. Edelman, the adjacent property owner, and L. Paul will speak with Attorney Michael Rybak.

Selectmen's Requests: L. Paul noted that Jack Healy, Public Works Director, is no longer employed by the Town. His last day was last Friday, Oct. 16th. There are nine applicants for the position and the interview committee hopes to begin interviews soon and will report back to the Board at the next meeting. There are other options that the Board may wish to consider for the position. Mr. Paul stated that he attended the CCM Conference today, with legislative committees together and having an opportunity to be prepared for the upcoming legislative session. L. Paul stated that he received the Clean Energy Community Program award for Litchfield's silver level achievement from Eversource. D. Knox reiterated she would like to explore with Town Counsel and the Litchfield Land Trust the possibility of an arrangement for Donahue Road, and P. Parsons agreed.

Resignations

- a) Jack Healy declining reappointment to Interlocal Advisory Board (for Jambs): received and noted
- b) Richard A. Bongiolatti declining reappointment to Interlocal Advisory Board (for Jambs): received and noted
- c) Jack Healy declining reappointment to Capital Improvements Committee: received and noted
- d) Anthony Crowe declining reappointment to Capital Improvements Committee: received and noted
- e) Joann Brogis declining reappointment to Capital Improvements Committee: received and noted

Interviews, Appointments & Reappointments

- a) Reappoint Edwin Evers to Capital Improvements Committee, term 11/2017:
- b) Reappoint David W. Wilson to Capital Improvements Committee, term 11/2017:
- c) Reappoint James Koser to Capital Improvements Committee, term 11/2017:
- d) Reappoint Frank Simone to Capital Improvements Committee, term 11/2017:

Motion: J. Torrant moved to reappoint Items a) through d) above to the Capital Improvements Committee, terms ending in 11/2017. D. Knox seconded, all voted aye and the motion carried.

e) Reappoint Leo Paul, Jr. to Capital Improvements Committee, term 11/2017: Motion: D. Knox moved and P. Parsons seconded a motion to reappoint Leo Paul, Jr. to the Capital Improvements Committee until 11/2017. Upon voting L. Paul recused himself and the others all voted aye; motion carried.

f) Reappoint Jonathan Tarrant to Interlocal Advisory Board (for Jambs), term 11/2017: Motion: D. Knox moved to reappoint J. Tarrant to the Interlocal Advisory Board (for Jambs) for term ending 11/2017, and Paul Parsons seconded. All voted aye except abstention by J. Tarrant, and the motion passed.

Liaison Reports/Commission-Committee Minutes: 10/8/15 WPCA minutes; 10/14/15 Inland Wetland minutes; 10/7/15 Board of Education minutes

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 3 regular members: three 2/2016; 2 alternates 2/2016
Cable TV Advisory Council: 1 member 6/2017
Capital Improvements Committee: 1 PW Dir, 2 citizens at large
Conservation Commission: 1 regular member 12/2016; 2 alternate members 12/2015
Economic Development Commission: 2 alternate members 6/2016
Interlocal Advisory Board (Jambs): PW Dir/Eng./Construction, and 2 BLA members
Litchfield Prevention Council: 3 alternate members: one 6/17, two 6/2016
Milton Historic District Commission: 3 alternate members 1/2015, 1/2015, 1/2019
Northwest CT Convention & Visitors Bureau: 1 member 9/2018
Park & Recreation: 1 regular member; 2 alternate members: 6/2017, 6/2018
Recycling Committee: 5 members: two 2/2016, one 2/2017, two 2/2018
Town Hall Building Committee: 1 member, 3/2018; one alternate 3/2018
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2015; 2 alternate members 8/2015
Water Pollution Control Authority: 1 alternate member 1/2015
Zoning Board of Appeals: 2 alternate member 3/2015

Tax Refunds: Motion: P. Parsons moved to approve the 15 tax refunds totaling \$\$2,640.19. J. Tarrant seconded, all voted aye and the motion carried.

Transfers

a) Transfer #1 - \$16,000 from Contingency to 01-1403-52105 Professional Services-Legal (ZBA): Motion: P. Parsons moved to approve Transfer #1, with \$16,000 moved from Contingency to 01-1403-52105 Professional Services -Legal (ZBA). J. Tarrant seconded, all voted aye and the motion carried.

Old Business: None

New Business

a) Use of Town Seal on CT Food Bank Distribution Facility Display: Mr. Paul explained that the CT Food Bank is building a big distribution center and would like a copy of our Town Seal to display in their foyer. He was uneasy about this as it could be opening Pandora's box and he's already denied CCM's request for the seal. He asked for the Town Attorney's advice who said in the absence of an ordinance, he referred to CT General Statute § 7-101. The Board of Selectmen governs the seal and the Town Clerk is the custodian. Mr. Paul said he has a request in writing and left the decision to the Board. Motion: J. Tarrant moved to table this until the next meeting with paperwork provided. L Paul said they are looking for a prompt response. P. Parsons seconded the motion. J. Tarrant and P. Parsons voted aye, and L. Paul and D. Knox voted nay; motion failed. Motion: D. Knox then moved to deny the Town Seal on the

CT Food Bank distribution center display, and L. Paul seconded. Upon voting all voted aye and the motion carried. P. Parsons asked Mr. Paul to send a letter explaining the reasons for denial.

b) Award Bid for Electronic Sign on Constitution Way: Mr. Paul said the insurance for the accident that damaged the sign will offset some of the funding in Capital earmarked for a new electronic sign. Mr. Paul said they are being asked to approve the expenditure. **Motion:** P. Parsons moved to approve the contract award to low bidder Lauretano Sign Group in the amount of \$20,990, contingent upon first securing all approvals. J. Tarrant seconded, all voted aye and the motion carried.

c) Award Bid for Cathole Road Drainage: **Motion:** J. Tarrant moved to award the Cathole Road Drainage and Road Improvements contract to low bidder Deacon Excavating, LLC in the amount of \$58,890. D. Knox seconded. J. Tarrant asked Mr. Fasano, Facilities Manager, to indicate in the future where the money is coming from. Upon voting, all voted aye and the motion carried.

d) Award Bid for Ten-Wheel Dump Truck: **Motion:** D. Knox moved to award the Landscape Dump Truck bid to sole and low bidder Marola Motor Sales in the amount of \$103,300. J. Tarrant seconded and added that this recommendation shows where the money is coming from and that funding is adequate. This bid is for a truck and chassis, and more equipment will need to be added, but Mr. Fasano assured the Board the funds are in place. Upon voting, all voted aye and the motion carried.

e) Award Bid for 4WD 3/4-Ton Pickup Truck: **Motion:** J. Tarrant moved to table Item e) until further information and recommendation is obtained. P. Parsons seconded the motion. This truck is for the WPCA, and approvals must first go through that board. Upon voting all voted aye and the motion carried.

Correspondence: None

Adjournment: **Motion:** J. Tarrant moved to adjourn at 6:12 p.m., and P. Parsons seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman